

Article I. Name:

The name of the organization shall be the US Nepal Policy Research Center (USNPRC).

Article II. Purposes:

The purposes of the United States - Nepal Policy Research Center (USNPRC) are educational and policy research activities within the meaning of (or defined by) the section 501(c) (3) of the Internal Revenue Code of 1986 or the corresponding provisions of any subsequent Internal Revenue Law. The major purposes of the Center shall be to: (1) foster unity and cooperation among persons having interests and activities related to Nepalese demographic, socio-economic, cultural, environment, health, and political research, planning, evaluation, policy analysis, and technological knowledge sharing; (2) contribute to the policy making process; (3) disseminate information and exchange ideas on issues and concerns of common interests; (4) continue professional development of individuals engaged in Nepal's demographic, socio-economic, cultural, environment, health, and policy analysis.

Article III. Membership and Voting:

Section III.1. Membership in the Center and election to any committee shall not be based on race, national or ethnic origin, sex, age, sexual orientation, or religious conviction.

Section III.2. Persons/individuals interested in and actively engaged in research and activities in Nepal's demographic, socio-economic, cultural, environmental, health, and political issues shall be eligible for the Center's membership.

Section III.3. There shall be the following categories of membership: general membership and honorary membership.

Section III.4. General membership belongs to a person or an individual and is non-transferable. A general member in good standing is eligible to vote and eligible for elected and or appointed office.

Section III.5. The Executive Board of the US Nepal Policy Research Center (USNPRC) may set criteria for honorary membership and advisors as deemed necessary.

Section III.6. Voting may take place at any time throughout the year by means of electronic ballot administered via the USNPRC website or listserv or during the annual conference by means of a ballot approved by the USNPRC Executive Board or physical ballot if feasible.

Section III.7. The right of a member to vote and all of his or her other rights and interests in the Center shall cease on the termination of his or her membership.

Section III.8. A member must pay the registration or membership fee in order to retain his or her membership. The USNPRC Executive Board shall have the authority to set and waive the annual membership fee for general members as is deemed necessary.

Section III.9. The calendar year for annual membership shall start on January 1 and end on December 31 of the year and shall be paid in full amount.

Article IV. Executive Board:

Section IV.1. The USNPRC Executive Board should include Chairperson (1), Member Secretary (Executive Officer, EO hereafter) (1), Board Members (5). The EO will have executive powers with the authorization from the Board.

Section IV.2. Chairperson. The Chairperson shall: (a) preside over activities of the Executive Board; (b) appoint and charge individual (or honorary) members to positions and committees as specified in the Bylaws; (c) preside at the annual conference and other

meetings; (d) serve as liaison to other organizations or appoint the Member Secretary to serve as liaison; (f) serve and/or appoint the Member Secretary as an advisor to the different committees created under the USNPRC Bylaws; and (g) perform any other duties necessary to assist the Center achieving its stated purposes.

Section IV.3. In Chairperson's absence and in the event that the Chairperson cannot complete his/her term, the Executive Board will elect one of the Executive Board members as Acting Chairperson to fulfill the roles and responsibilities of the Chairperson of the USNPRC.

Section IV.4. Member Secretary. The Member Secretary shall: (a) serve on the Executive Board; (b) maintain the official list of the Center's current members, their membership status, and other relevant member information on the Center's database as directed/authorized by the Executive Board; (c) keep minutes of the Executive Board meetings, (d) collect annual registration and membership fees; (e) pay authorized expenses of the Center; (f) prepare the financial reports of the Center; (g) prepare an annual budget for consideration by the Executive Board; (h) ensure that the annual tax exempt Federal Income Tax forms are completed and filed; (i) maintain the official list of current members by registration, membership fees payment status, and other relevant information on the Center's database; and (j) perform other duties as assigned/ guided by the Executive Board.

Section IV.5. Term of Officers. The Chairperson, the Member Secretary and the Board Members shall be elected for a two-year term. Each newly elected officer shall assume office at the close of the annual conference and shall remain in office until her/his term is fulfilled, until s/he resigns, or until s/he is removed from office.

Section IV. 6. Transfer of Records. At the conclusion of any officer's service in their office, all records shall be transferred to the incoming officer within 60 days.

Section IV.7. The Executive Board shall: (a) conduct the general affairs of the organization; (b) conduct the annual conferences of the organization; (c) establish and announce the time and location of future annual conferences with the best interests of the organization and its members; (d) fill vacancies, unless otherwise provided for in the Constitution; and (e) establish the membership fee structure.

Section IV.8. Members of the Executive Board shall not be personally liable for the debts, liabilities, or other obligations of the Center.

Section IV.9. Only the Executive Board is authorized to approve any contract on behalf of the Center and only the Chairperson is authorized to sign any such contract.

Article V. Election:

Section V.1. Eligibility for Election. Only general members shall be eligible to run for office.

Section V.2. Multiple Offices. No person shall be on the ballot for more than one position in the same year.

Section V.3. Vacancies. The Executive Board shall have the authority to fill a vacancy by appointing a general member to fill an unexpired term of office. If the Chairperson and/or Member Secretary's position becomes vacant, the Executive Board shall appoint a Board member to complete the term of the Chairperson/ Member Secretary. The appointed Chairperson/ Member Secretary will complete the remaining of the two- year term in office.

Section V.4. Removal from Office. Should an elected officer or Board member fail to fulfill her/his responsibilities as defined in the constitution or in the bylaws, that person may be removed from office by vote of the Executive Board or by vote of the annual conference.

Article VI. Dissolution:

In the event of a dissolution, all assets of the organization shall be distributed to an organization or organizations with the same or similar purposes that qualify for exempt status described in section 501 (c) (3) of the Internal Revenue Code of 1986 or corresponding sections of any prior or subsequent Internal Revenue Code, or the Federal, State, or Local government for exclusive public service.

Article VII. Constitutional Amendments:

Section VII.1. This Constitution may be amended at the annual conference.

Section VII.2. Proposed amendments to this Constitution: (a) must be submitted to the Member Secretary by an individual member of the USNPRC in writing at least sixty (60) days prior to the vote, or (b) may originate through actions of the Executive Board.

Section VII.3. Proposed amendments, initiated in accordance with Article VII, Section 2, shall be circulated at least thirty (30) days prior to a vote. Such amendments shall also be distributed at the annual conference.

Section VII.4. Changes to this Constitution must be approved by two-thirds of voting members. Changes shall become effective immediately after approval or as stated in the changes.

Article VIII. Bylaws:

Section VIII.1. The organization shall adopt Bylaws consistent with this Constitution as required for the conduct of its affairs.

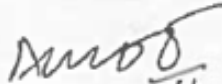
Constitution of United States - Nepal Policy Research Center (USNPRC)

Section VIII.2. Proposed changes in the Bylaws: (a) must be submitted to the Member Secretary by a regular member of this organization in writing at least sixty (60) days prior to a vote, or (b) may originate through actions in the Executive Committee.

Section VIII.3. Proposed Bylaws initiated in accordance with Article VIII, Section 2 shall be circulated at least thirty (30) days prior to a vote and distributed at the annual business meeting by the Member Secretary.

Section VIII.4. Changes in the Bylaws must be approved by a majority of voting members present at the annual conference. Changes shall become effective immediately after approval or as stated in the changes.

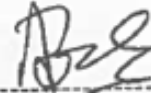
This Constitution of the US Nepal Policy Research Center has been ratified by the general membership during Chicago Conference held on July 30, 2016.



(Signature of the Chairperson)

Amod Pokharel, PhD

(Printed Name of Chairperson)



(Signature of the Member Secretary)

Arjun Banjade, PhD

(Printed name of Member Secretary)